THIRUVALLUVAR UNIVERSITY

SERKKADU, VELLORE–632115

BACHELOR OF SOCIAL WORK

SYLLABUS

FROM THE ACADEMIC YEAR

2023 – 2024

BACHELOR OF SOCIAL WORK

PROGRAMME OUTCOMES

PO1: Professional Knowledge: Facilitate the students to understand appraise, and integrate multiple sources of knowledge, including research-based knowledge, and practice wisdom

PO2: Ethical and Professional values: Inculcate Social Work knowledge, Professional Ethics, Principles and methods to guide professional practice.

PO3: Technical and Operating Skills: Engage, assess, intervene, and evaluate with individuals, families, groups, organizations and communities.

PO4: Competencies and Professional Behaviour: Ability to practice personal reflection, apply professional skills, behaviour and self-correction to assure continual professional development

PO5: Decision Making Skills: Facilitate strategies of ethical reasoning to arrive at principled decisions.

PO6: Entrepreneurial Skills: Enrich professional capabilities and skills for the continuous professional development to become an Entrepreneur.

PO7: Critical Thinking: Apply critical thinking to inform and communicate professional judgements and mould the students into active social workers by integrating theory to practice

PO8: Problem Solving: Develop Problem solving skills in relation to the psycho-social problems of Individuals and groups as well as communities

PO9: Communication and Implications: Capability to demonstrate professional demeanour in behaviour, appearance, and communication.

PO10: Lifelong Learning and Development: Train professional social worker to be independent and lifelong learning to discover, appraise, and attend to changing locales, populations, scientific and technological developments and emerging social trends to provide relevant services

PO11: Leadership Skills: Establish Leadership Skill in promoting sustainable changes in service delivery and practice to improve the quality of social services

PO12: Analytical Skills and Intervention: Analyse, assess, intervene and evaluate models of Social Work for the Interventions.

PROGRAMME SPECIFIC OUTCOMES

PSO1: Gain knowledge on Social Wok Profession to practice in the contemporary world.

PSO2: Inculcate social values among the students, so that they become the change agents for the betterment of the society.

PSO3: Engage diversity and difference in practice and sensitize the student community on all the social issues prevailing in the society.

PSO4: Enhance experiential learning through fieldwork practice and apply methods of Social Work for the holistic development of Individual, Groups, Families and Communities.

PSO5: Adopt indigenous models, strategies, and approaches to empower vulnerable sections at various levels of micro, meso and macro systems.

MAPPINGOFPOs withPSOs

	PSO1	PSO2	PSO3	PSO4	PSO5
PO1	3	3	3	3	3
PO2	3	3	3	3	3
PO3	3	3	3	3	3
PO4	3	3	3	3	3
PO5	3	3	3	3	3
PO6	3	3	3	3	3
PO7	3	3	3	3	3
PO8	3	3	3	3	3
PO9	3	3	3	3	3
PO10	3	3	3	3	3
PO11	3	3	3	3	3
PO12	3	3	3	3	3

Correlation Rubrics

High	Moderate	Low	NoCorrelation
3	2	1	0

Highlights of the Revamped Curriculum:

➢ Student-centric, meeting the demands of industry & society, incorporating industrial components, hands-on training, skill enhancement modules, industrial project, project with viva-voce, exposure to entrepreneurial skills, training for competitive examinations, sustaining the quality of the core components and incorporating application oriented content wherever required.

➢ The Core subjects include latest developments in the education and scientific front, advanced programming packages allied with the discipline topics, practical training, devising mathematical models and algorithms for providing solutions to industry / real life situations. The curriculum also facilitates peer learning with advanced mathematical topics in the final semester, catering to the needs of stakeholders with research aptitude.

➢ The General Studies and Mathematics based problem solving skills are included as mandatory components in the 'Training for Competitive Examinations' course at the final semester, a first of its kind.

➢ The curriculum is designed so as to strengthen the Industry-Academia interface and provide more job opportunities for the students.

➢ The Industrial Statistics course is newly introduced in the fourth semester, to expose the students to real life problems and train the students on designing a mathematical model to provide solutions to the industrial problems.

➢ The Internship during the second year vacation will help the students gain valuable work experience, that connects classroom knowledge to real world experience and to narrow down and focus on the career path.

➢ Project with viva-voce component in the fifth semester enables the student, application of conceptual knowledge to practical situations. The state of art technologies in conducting a Explain in a scientific and systematic way and arriving at a precise solution is ensured. Such innovative provisions of the industrial training, project and internships will give students an edge over the counterparts in the job market.

➢ State-of Art techniques from the streams of multi-disciplinary, cross disciplinary and inter disciplinary nature are incorporated as Elective courses, covering conventional topics to the latest - Artificial Intelligence.

Value additions in the Revamped Curriculum:

Semester	Newly introduced Components	Outcome / Benefits
I	**Foundation Course** To ease the transition of learning from higher secondary to higher education, providing an overview of the pedagogy of learning Literature and analysing the world through the literary lens gives rise to a new perspective.	➢ Instill confidence among students ➢ Create interest for the subject
I, II, III, IV	**Skill Enhancement papers** (Discipline centric / Generic / Entrepreneurial)	➢ Industry ready graduates ➢ Skilled human resource ➢ Students are equipped with essential skills to make them employable
		➢ Training on language and communication skills enable the students gain knowledge and exposure in the competitive world.
		➢ Discipline centric skill will improve the Technical knowhow of solving real life problems.
III, IV, V & VI	Elective papers	➢ Strengthening the domain knowledge ➢ Introducing the stakeholders to the State-of Art techniques from the streams of multi-disciplinary, cross disciplinary and inter disciplinary nature ➢ Emerging topics in higher education/ industry/ communication network / health sector etc. are introduced with hands-on-training.

IV	Elective Papers	➤ Exposure to industry moulds students into solution providers ➤ Generates Industry ready graduates ➤ Employment opportunities enhanced
V Semester	Elective papers	➤ Self-learning is enhanced ➤ Application of the concept to real situation is conceived resulting in tangible outcome
VI Semester	Elective papers	➤ Enriches the study beyond the course. ➤ Developing a research framework and presenting their independent and intellectual ideas effectively.
Extra Credits: **For Advanced Learners / Honors degree**		➤ To cater to the needs of peer learners / research aspirants
Skills acquired from the Courses	Knowledge, Problem Solving, Analytical ability, Professional Competency, Professional Communication and Transferrable Skill	

Credit Distribution for UG Programmes

Sem I	Credit	H	Sem II	Credit	H	Sem III	Credit	H	Sem IV	Credit	H	Sem V	Credit	H	Sem VI	Credit	H
Part 1. Language – Tamil	3	6	Part..1. Language – Tamil	3	6	Part..1. Language – Tamil	3	6	Part..1. Language – Tamil	3	6	5.1 Core Course – \CC IX	4	5	6.1 Core Course – CC XIII	4	6
Part.2 English	3	6	Part..2 English	3	6	Part..2 English	3	6	Part..2 English	3	6	5.2 Core Course – CC X	4	5	6.2 Core Course – CC XIV	4	6
1.3 Core Course – CC I	5	5	2..3 Core Course – CC III	5	5	3.3 Core Course – CC V	5	5	4.3 Core Course – CC VII Core Industry Module	5	5	5. 3.Core Course CC -XI	4	5	6.3 Core Course – CC XV	4	6
1.4 Core Course – CC II	5	5	2.4 Core Course – CC IV	5	5	3.4 Core Course – CC VI	5	5	4.4 Core Course – CC VIII	5	5	5. 4.Core Course –/ Project with viva-voce CC -XII	4	5	6.4 Elective -VII Generic/ Discipline Specific	3	5
1.5 Elective I Generic/ Discipline Specific	3	4	2.5 Elective II Generic/ Discipline Specific	3	4	3.5 Elective III Generic/ Discipline Specific	3	4	4.5 Elective IV Generic/ Discipline Specific	3	3	5.5 Elective V Generic/ Discipline Specific	3	4	6.5 Elective VIII Generic/ Discipline Specific	3	5
1.6 Skill Enhancement Course SEC-1	2	2	2.6 Skill Enhancement Course SEC-2	2	2	3.6 Skill Enhancement Course SEC-4, (Entrepreneurial Skill)	1	1	4.6 Skill Enhancement Course SEC-6	2	2	5.6 Elective VI Generic/ Discipline Specific	3	4	6.6 Extension Activity	1	-
1.7 Skill Enhancement -(Foundation Course)	2	2	2.7 Skill Enhancement Course –SEC-3	2	2	3.7 Skill Enhancement Course SEC-5	2	2	4.7 Skill Enhancement Course SEC-7	2	2	5.7 Value Education	2	2	6.7 Professional Competency Skill	2	2
						3.8 E.V.S.	-	1	4.8 E.V.S	2	1	5.8 Summer Internship /Industrial Training	2				
	23	30		23	30		22	30		25	30		26	30		21	30

Total – 140 Credits

Choice Based Credit System (CBCS), Learning Outcomes Based Curriculum Framework (LOCF) Guideline Based Credit and Hours Distribution System for all UG courses including Lab Hours

First Year – Semester-I

Part	List of Courses	Credit	No. of Hours
Part-1	Language – Tamil	3	6
Part-2	English	3	6
Part-3	Core Courses & Elective Courses [in Total]	13	14
	Skill Enhancement Course SEC-1	2	2
Part-4	Skill Enhancement (Foundation Course)	2	2
		23	**30**

Consolidated Semester wise and Component wise Credit distribution

Parts	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total Credits
Part I	3	3	3	3	-	-	12
Part II	3	3	3	3	-	-	12
Part III	13	13	13	13	22	18	92
Part IV	4	4	3	6	4	1	22
Part V	-	-	-	-	-	2	2
Total	23	23	22	25	26	21	**140**

*Part I. II, and Part III components will be separately taken into account for CGPA calculation and classification for the under graduate programme and the other components. IV, V have to be completed during the duration of the programme as per the norms, to be eligible for obtaining the UG degree.

BACHELOR OF SOCIAL WORK – CURRICULUM TEMPLATE

FIRST YEAR
Semester-I

Part	Category	Title of the Subject	Credit	No. of Hours
Part-1	Language – Tamil		3	6
Part-2	English		3	6
Part-3	Core Course – CC I	Introduction to Social Work	5	5
	Core Course – CC II	Field Work - I	5	5
	Elective Generic/ Discipline Specific Elective-I	Sociology for Social Work	3	4
Part-4	Skill Enhancement Course -SEC-1	Social Problems in India	2	2
	Skill Enhancement (Foundation Course)	Effective Communication For Social Workers	2	2
Total			23	30

Total Credits – 140

Remarks: English Soft Skill Two Hours Will be handled by English Teachers (4+2 = 6 hours for English).

METHODS OF EVALUATION		
Internal Evaluation	Continuous Internal Assessment Test	
	Assignments / Snap Test / Quiz	
	Seminars	**25 Marks**
	Attendance and Class Participation	
External Evaluation	End Semester Examination	**75 Marks**
Total		**100 Marks**

METHODS OF ASSESSMENT	
Remembering (K1)	• The lowest level of questions require students to recall information from thecourse content • Knowledge questions usually require students to identify information in the textbook.
Understanding (K2)	• Understanding of facts and ideas by comprehending organizing, comparing, translating, interpolating and

	interpreting in their own words. • The questions go beyond simple recall and require students to combine data together
Application (K3)	• Students have to solve problems by using / applying a concept learned in the classroom. • Students must use their knowledge to determine a exact response.
Analyze (K4)	• Analyzing the question is one that asks the students to break down something into its component parts. • Analyzing requires students to identify reasons causes or motives and reach conclusions or generalizations.
Evaluate (K5)	• Evaluation requires an individual to make judgment on something. • Questions to be asked to judge the value of an idea, a character, a work of art, or a solution to a problem. • Students are engaged in decision-making and problem – solving. • Evaluation questions do not have single right answers.
Create (K6)	• The questions of this category challenge students to get engaged in creative and original thinking. • Developing original ideas and problem solving skills

SEMESTER – I

INTRODUCTION TO SOCIAL WORK

Subject Code	Subject Name	Category	L	T	P	S	Credits	Inst. Hrs	Marks		
									CIA	External	Total
	INTRODUCTION TO SOCIAL WORK	Core Course – CC I	60				5	5	25	75	100

YEAR	I
SEMESTER	I
PRE-REQUISITE	**An idea on concepts such as service, reform, development and the beginning of social work in India**

Learning Objectives

1	To introduce the basic concepts of Social Work.
2	To familiarize with the principles, values, and ethics of Social Work.
3	To kindle the learners to develop the desire to explore the origin of Social Work in India and abroad.
4	To support the learners to learn the contribution of various religions towards society's welfare.
5	To analyze and explain the methods of Social Work.

Course Outcomes

On the successful completion of the course, students will be able:

	TaxonomyLevels
CO1: To comprehend the Meaning, Definition, Basic Assumptions, Objectives, Philosophy, Ethics, and Principles of social work.	K1, K2, K3
CO2: To appreciate Social Work as a Profession.	K2, K3, K4
CO3: To define, recall, explain, demonstrate and outline, the basic concepts of Social Work.	K3,K4
CO4: Distinguish and examine the history and development of Social Work as a Profession.	K1, K4, K5
CO5: To apply the methods of Social Work in the various fields of Social Work practice.	K3, K4,K5

Syllabus

UNIT I   **(15 Hours)**

Introduction to Social Work: Meaning & Definition, Objectives, Characteristics, Principles, Values and Ethics. Social Work as a Profession.

UNIT II   **(15 Hours)**

Basic Concepts in Social Work: Social Service, Social Welfare, Social Assistance, Social Development, Social Security, Social Justice, Social Inequality, Social Defense.

UNIT III   **(15 Hours)**

History and Development of Social Work: Historical Development of Social Work in USA, UK and India.

UNIT IV   **(15 Hours)**

Methods of Social Work: Meaning, Definition, Objectives & Principles of - Social Case Work, Social Group Work, Community Organization, Social Work Research, Social Welfare Administration and Social Action.

UNIT V   **(15 Hours)**

Fields of Social Work Practice in India: Health Settings, Family and Child WelfareSettings, Rural, Tribal and Urban Community Settings, Correctional Settings, Industrial Settings, Welfare of Youth, Aged and Differently Abled and School Social Work. Roles of Social Worker.

LEARNING SOURCES

Text Books:
1. Ahuja, Ram.(2002). *Indian Social Systems*, New Delhi: Rawat Publications.
2. Bhattacharya, Sanjay.(2003). *Social Work: An Integrated Approach*, Delhi: Deep & Deep Publications.
3. Choudry, Paul D.(1983). *Introduction to Social Work*, New Delhi: Atma Ram Publications.
4. Chandrasekar.(2012). *New Heights in Contemporary Social Work*, Delhi: Cyber Tech Publications.
5. Joshi, S. C.(2004). *Handbook of Social Work*, New Delhi: Akansha Publications.

Books for References:
1. Bhattacharya, S.(2003). *Social Work –An Integrated Approach*. Deep& Deep publication.

2. Rameshwari Devi & Ravi Prakash.(1998). *Social work and Social Welfare Administration (Method and Practice).* Mangal Deep Publication.
3. Sanjay Roy.(2011).*Introduction to Social Work & practice in India*. Akansha publishing.
4. Saxena, S.K.(2011). *Social Movements in India*, New Delhi: Centrum Press Publications.
5. Singh,K.(2011).*An Introduction to Social Work*.ABD Publishers.

Online Resources:

1. http://sites.google.com/socialwork
2. https://en.wikipedia.org/wiki/Social_work
3. http://www.disabilityaffairs.gov.in/upload/uploadfiles/files/RPWD%20ACT%202016.pdf
4. https://youtube.com/channel/UCedfu_XQsbrhtOUjzhcwaYw
5. https://youtube.com/user/kkhsou

MAPPING WITH PROGRAMME-SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S
CO6	S	S	S	S	S

S – Strong   **M – Medium**   **L - Low**

FIELD WORK – 1

Subject Code	Subject Name	Category	L	T	P	S	Credits	Inst. Hrs	Marks		
									CIA	External	Total
	FIELD WORK-I	Core Course (CC II)	60	-	-	-	5	5	25	75	100

Year	I
Semester	I
Prerequisites	**Basic Understanding on Personality development topics and organizations**

Learning Objectives	
1	To develop the capacity to reflect over one's own behaviors.
2	To describe its effect on self and others.
3	To demonstrate skills to establish relationship with individuals ,groups and communities with reference to social work.
4	To provide an exposure to and understanding about the various agency settings to the students.
5	To critically understand and appreciate Programmes and projects of governmental and non-governmental organizations

Course Outcome
The Successful completion of this course shall enable the student;
   CO1: Predict own behavior and analyze its impact.
   CO2: Asses the skills to establish relationship with individuals, groups and communities.
   CO3: Experience the activities of various agencies
   CO4: Analyze the various projects of government and non-government organizations
   CO5: Develop report writing skill and understand role of professional Social Workers in different settings

Syllabus

Unit I	Introduction to field work: theory and practice Interpersonal Relationships: Concept, skills, importance and relevance to social work Asses the skills to establish relationship with individuals, groups and communities
Unit II	Communication Skills: Concept, type, importance and relevance to social work Documentation & Report Writing Skills: Concept, Types of Report, importance and relevance to social work Develop report writing skill and understand role of professional Social Workers in different settings
Unit III	Societal Analysis: Concept, Tools and techniques, importance and relevance to social work Experience the activities of various agencies, Analyze the various projects of government and non-government organizations
Unit IV	Understanding Group Behavior: Concept, importance and relevance to social work
Unit V	Indian Social Problems: Concept, Different types of social problem, Causes and consequences Understand role of professional Social Workers

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong   M – Medium   L - Low

SOCIOLOGY FOR SOCIAL WORK

Subject Code	Subject Name	Category	L	T	P	S	Credits	Inst. Hrs	Marks		
									CIA	External	Total
	SOCIOLOGY FOR SOCIAL WORK	**Elective Generic/ Discipline Specific Elective-I**	60	-	-	-	3	4	25	75	100

Year	I
Semester	I
Prerequisites	**Basic Understanding of Sociology for Social Workers**

Learning Objectives	
1	To define the concepts in Sociology and its relevance to Social Work
2	To understand Social Stratification and its significance in the Society
3	To know the need and importance of Social Institutions
4	To appreciate the factors responsible for Change in the Society and its importance in Social Work practice
5	To explain the various Social Problems in India

Course Outcomes
On the successful completion of the course, student will be able:
CO1: To find the relevance of Sociology to Social Work
CO2: To understand the need, importance, and types of the various systems in the Society
CO3: To apply the knowledge acquired about the Society in the practice of Social Work
CO4: To analyse the issues and challenges in the Society
CO5: To experiment the use of the methods of Social Work in its practice

SYLLABUS

UNIT – I (12 Hours)
Introduction to Sociology: Sociology – Meaning, Definition. Society – Meaning, Definition, Characteristics, Types. Community – Meaning, Definition, and Types. Socialisation – Meaning,

Definition, Agents of Socialisation. Culture – Meaning, Definition, Components of Culture. Sociology and its relation and difference to Social Work.

UNIT – II   **(12 Hours)**
Social Stratification: Social Stratification – Meaning, Definition, Characteristics, Ned and Importance. Caste, Class – Definition, Difference between Caste and Class, Changing Patterns in Caste and Class, Impact of Caste, and Class on Indian Society. Sex and Gender – Meaning, Definition, Difference. Social Mobility – Meaning, Definition, Forms of Social Mobility

UNIT – III   **(12 Hours)**
Social Institutions: Social Institutions –Meaning, Definition. Marriage – Meaning, Definition, Types, Changing Trends. Family – Meaning, Definition, Functions, Types, Changing Trends. Kinship – Meaning, Definition, Types. Religion – Meaning, Definition, Types, Role of Religion in Society

UNIT – IV   **(12 Hours)**
Principles of Sociology: Social Control – Meaning, Definition, Functions, Forms of Social Control. Social Processes – Meaning, Definition, Types. Social Change – Meaning, Definition, Causes, Factors affecting Social Change. Social Movements – Meaning, Definition, Factors essential for Social Movements.

UNIT – V   **(12 Hours)**
Social Problems in India: Meaning, Definition, Types, Causes of the various Social Problems in India – Poverty, Unemployment, Illiteracy, Crime, Addiction, Health, Migration, Gender Discrimination, Corruption

Learning Sources:

Text Books

1. Ahuja, Ram. (1999) Society in India: Concepts, Theories and Changing Trends, Jaipur: Rawat Publications
2. Bottmore. T.B, 1980: Sociology: "A Guide to Problems and literature", New Delhi. McGraw Hill
3. Kapadia, K.M., (1966) Marriage and Family in India, New Delhi: Oxford University Press
4. Rao Shankar, (2006) Sociology of Indian Society, New Delhi: S Chand
5. Srinivas M.N., 1966: Social Change in India: New Delhi, Orient Longman

Books for Reference

1. Dhanagare, D., N. (1993) Indian Sociology, Jaipurand New Delhi: Rawat Publications
2. Prabhu, P.H., (1970) Hindu Social Organization, Madras: Popular Prakasham
3. Shah A.M., (2010) The structure of Indian Society: Then and Now, New Delhi, Routledge
4. Singh, Yogendra, (1973) Modernization of Indian Tradition, New Delhi: Thompson Press
5. Srinivas, M.N., (1970) Social Change in Modern India, Madras: Allied Publishers

Web Resources

1. http://www.sociologyguide.com/

2. http://www.importantindia.com/3910/essay-on-social-problems-in-india/
3. https://www.researchgate.net
4. https://shodhganga.inflibnet.ac.in/
5. http://www.ignou.ac.in/

MAPPING WITH PROGRAMME-SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong   **M – Medium**   **L - Low**

SOCIAL PROBLEMS IN INDIA

Subject Code	Subject Name	Category	L	T	P	S	Credits	Inst. Hrs	Marks		
									CIA	External	Total
	SOCIAL PROBLEMS IN INDIA	Skill Enhancement Course - Sec-1	30	-	-	-	2	2	25	75	100

Year	I
Semester	I
Pre requisites	**Basic Understanding of Social Problems**

Learning Objectives	
1	To define the various Social Problems in India
2	To realize the Causes of Poverty and Unemployment
3	To know the measures to eradicate Illiteracy and Unemployment
4	To analyse the cause of Crime and Corruption as Social Problems in the Indian Society
5	To evaluate the role of a Social Welfare Programmes for the eradication of Social Problems in India

Course Outcomes
On the successful completion of the course, student will be able:
CO1: To find the relevance of understanding the various SocialProblems in India
CO2: To recognize the various types of Social Problems
CO3: To apply the knowledge acquired about Social Problems in itseradication
CO4: To analyse the issues and challenges in the Society
CO5: To experiment the Welfare Schemes for the eradication of SocialProblems in India

SYLLABUS

UNIT – I   **(6 Hours)**
Introduction to Social Problems in India: Meaning, Definition, Characteristics of Social Problems, Role of SDGs in Social Problems

UNIT – II   **(6 Hours)**
Poverty and Population Explosion: Poverty - Meaning, Definition, Causes.
Population Explosion – Meaning, Causes and Effects

UNIT – III   **(6 Hours)**
Illiteracy and Unemployment: Illiteracy – Meaning, Definition, Steps for Removal of Illiteracy. **Unemployment** – Meaning, Definition, Causes, Types

UNIT – IV   **(6 Hours)**
Crime and Corruption: Crime – Meaning, Definition, Causes, Types. **Corruption** – Meaning, Definition, Impact of Corruption on Indian Society

UNIT – V   **(6 Hours)**
Social Welfare: Meaning, Definition, Role of Sate Social Welfare Department, Voluntary Social Welfare Organisation and National Council of Social Welfare in the eradication of Social Problems in India.

Learning Sources:

Books for Study
1. Ahuja Ram, (2014) Social Problems in India, Jaipur: Rawat Publications
2. Madan G.R. (2009) Indian Social Problems, New Delhi: Allied Publishers
3. Parrillo Vincent N. (2008) Encyclopedia of Social Problems. California: Sage Publication
4. Rao Shankar (2017) Indian Social Problems A Sociological Perspective, New Delhi: S. Chand
5. Sarkar Sukanta (2015) Social Problems in India. New Delhi: Gyan Books
Books for Reference
1. Govinda Rangachar and Poornima M, (2019), India's Social Sector and SDGs Problems and Prospects: Oxfordshire, England UK, Routledge India
2. Rao Shankar (2006) Sociology of Indian Society, New Delhi, S. Chand
3. Shah A.M., (2010) The structure of Indian Society: Then and Now: New Delhi, Routledge
4. Sharma, K.R., (1997). Indian Society, New Delhi: Atlantic Publishers
5. Srinivas M.N, (1980). India's Social Structure, New Delhi: Hindustan Publication
Web Resources
1. http://www.sociologyguide.com/

2. http://www.importantindia.com/3910/essay-on-social-problems-in-india/
3. http://www.insoso.org/
4. https://www.egyankosh.ac.in/
5. https://shodhganga.inflibnet.ac.in/

MAPPING WITH PROGRAMME-SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	S	M
CO2	S	S	S	M	S
CO3	S	M	S	S	S
CO4	S	S	S	S	S
CO5	S	S	M	S	S

S – Strong   **M – Medium**   **L - Low**

EFFECTIVE COMMUNICATION FOR SOCIAL WORKERS

Subject Code	Subject Name	Category	L	T	P	S	Credits	Inst. Hrs	Marks		
									CIA	External	Total
	EFFECTIVE COMMUNICATION FOR SOCIAL WORKERS	SKILL ENHANCEMENT COURSE **(Foundation course)**	30	-	-	-	2	2	25	75	100

Year	I
Semester	**I**
Prerequisites	**Basic Understanding of Communication Skills**

Learning Objectives	
1	To cognize the importance of Communication Skills in everyday life and for professional development.
2	To understand the forms of verbal and non-verbal communication.
3	To gain knowledge on Process of Communication.
4	To develop confidence in the use media for social change and social action.
5	To develop strategies for effective written communication

Course Outcomes
On the successful completion of the course, student will be able:
1. To cognize the importance of Communication Skills in everyday life and for professional development.
2. To understand the forms of verbal and non-verbal communication.
3. To gain knowledge on Process of Communication.
4. To develop confidence in the use media for social change and social action.
5. To develop strategies for effective written communication

UNIT-I   **(6 Hours)**

Communication: Concept, definition and purpose; Need and importance of communication for Social workers, skills in communication. Role of language in Social work Communication.

UNIT-II   **(6 Hours)**

Types of Communication: Types of communication - Verbal Communication (Oral & Written Communication), Nonverbal Communication, Formal Communication, Informal Communication.

UNIT-III   **(6 Hours)**

Process of Communication: Various components of Communication- Context, The Message, The speaker/Sender/Encoder, Medium, The audience/Receiver/Decoder.

UNIT-IV   **(6 Hours)**

Media & Communication: Mass communication for social change and social action; Types of mass media, role of mass media in developing communication.

UNIT-V   **(6 Hours)**

Written Communication: Written communication - Types, Guidelines in developing different types of written communication. Barriers in Communication, ways to overcome barriers in communication.

Text Books

1. Mishra et al, V. (2022). English Language Skills A Practical Approach. Cambridge University Press.
2. Gangal. (2012). A Practical Course in Effective English Speaking Skills. Prentice Hall India Learning Private Limited.
3. Sanjay, K., & Pushp, L. (2015). Communication Skills (2nd ed.). Oxford University Press.

Books for References

1. Mahendra, A., Patnaik, P., & Sen, S. (2015). Communication & Language Skills. Cambridge University Press.
2. Paul, D. (2016). Advanced Writing Skills: Success In 20 Minutes A Day. Goodwill Publishing House.

Web Resources
1. https://www.futurelearn.com/experttracks/ielts-preparation
2. https://www.skillshare.com/browse/reading
3. https://www.mooc-list.com/tags/reading
4. https://www.udemy.com/course/read-more-books/
5. https://nptel.ac.in/courses/109104031

MAPPING WITH PROGRAMME-SPECIFIC OUTCOME

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	S	S	M	S
CO2	S	S	S	S	M
CO3	S	S	M	S	S
CO4	S	M	S	S	S
CO5	S	S	S	S	M

S – Strong   M – Medium   L - Low